

The Annual Quality Assurance Report (AQAR) of the IQAC (2018-2019)

Part – A

1. Name of the Institution GIRIDIH COLLEGE, GIRIDIH
 - Name of the Head of the institution : Dr. Ajay Murari
 - Designation: Principal (I/c)
 - Does the institution function from own campus: Yes
 - Phone no./Alternate phone no.: 06532223297
 - Mobile no.: 9431366034
 - Registered e-mail: giridihcollegegiridih@gmail.com
 - Alternate e-mail : murariajay@ymail.com
 - Address : Sirsia, Giridih, Dist: Giridih
 - City/Town : GIRIDIH
 - State/UT : JHARKHAND
 - Pin Code : 815302
2. Institutional status:
 - Affiliated / Constituent: Constituent
 - Type of Institution: Co-education/Men/Women: Co-education
 - Location : Rural/Semi-urban/Urban: Rural
 - Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing (please specify) – UGC 2f and 12 (B)
 - Name of the Affiliating University: Vinoba Bhave University
 - Name of the IQAC Co-ordinator : Dr. S. Sarkar
 - Phone no. : 9934391020
 - Alternate phone no: NIL
 - Mobile: 7004182052
 - IQAC e-mail address: giridihcollegegiridih@gmail.com
 - Alternate Email address: samirgrd@rediffmail.com
3. Website address: [https:// www.giridihcollege.com](https://www.giridihcollege.com)

Web-link of the AQAR: (Previous Academic Year):
https://www.giridihcollege.com/AQAR/aqar2017_2018.pdf

4. Whether Academic Calendar prepared during the year?
 Yes/No Yes, if yes, whether it is uploaded in the Institutional website: Yes
 Weblink: https://www.giridihcollege.com/Academic_Calenders%202018-19.pdf

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 st	C++	65.50/100	2006	From 21.05.2006 to 20.05.2011
2 nd				

6. Date of Establishment of IQAC: DD/MM/YYYY: 30/04/2012

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item/ Title of the quality initiative by IQAC	Date & duration	Number of participants/ beneficiaries
Work plan / Academic calendar for the academic session 2018-19 have been prepared by the HOD's and presented in the IQAC meeting.	17/08/2018	09 members were present in the meeting and the number of beneficiaries is the total number of students.
Approval for the construction of a multipurpose examination building has been received from MHRD, Government of Jharkhand.	17/08/2018	All the students of Giridih district
NCC committee has been directed to prepare cadets for (i) All India ThalSainik Camp and (ii) Nehru Institute of Mountaineering	17/08/2018	14
Workshop for the preparation of NAAC	03/10/2018	All stake holders
New Books have been purchased for the College Library as per the new CBCS syllabus	19/11/2018	All students
Teaching accommodation in the PG building have been completed. It is resolved to furnish these classrooms	19/11/2018	All PG students
Requisition of furniture for the department of Anthropology department has been discussed and it is resolved to purchase furniture as per the requisition.	19/11/2018	All students of Anthropology department

Resolution has been taken for the upgradation of Library and Laboratories in the IQAC meeting	11/04/2019	All
Resolution has been taken in the IQAC meeting, to purchase 10 more computers for the computer centre.	11/04/2019	All students

Note: Some Quality Assurance initiatives of the institution are:

(Indicative list)

- Regular meeting of Internal Quality Assurance Cell (IQAC) and submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for Improvements.
- Academic Administrative Audit (AAA) conducted by NAAC in 2016.
- Participation in NIRF
- Data uploaded in AISHE portal every year.

8. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
Water pipeline, Notice boards, water filters, electric wiring etc.	From VBU a/c A	VBU, Hazaribagh	2018	Rs.3,76,556

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: Yes

*upload latest notification of formation of IQAC

10. No. of IQAC meetings held during the year: 03

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website www.giridihcollege.com

Yes/No Yes

(Please upload, minutes of meetings and action taken report)

<https://www.giridihcollege.com/naac.pdf>

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? Yes

If yes, mention the amount: Rs.3,00,000 Year: 2014 (March)- UGC.

12. Significant contributions made by IQAC during the current year (maximum five bullets)

- * Approval for the construction of a multipurpose examination building has been received from MHRD,

Government of Jharkhand.

- * Conducting Student satisfaction survey (SSS) on teaching and learning process, analyzing the report and providing suggestions to the Principal related to this survey
- * Preparation and analysis of students' database.

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Teaching Plan to be submitted by the HOD's of all the departments.	Each department submitted teaching plans at the beginning of the academic session.
On the first day of an academic session each department have to conduct an Induction Meeting to discuss the CBCS Curriculum and its method of implementation.	Students became aware of the CBCS curriculum. They came to know the importance and benefits of attending classes.
Sports and cultural activities to be encouraged.	Students participated in all sports events and youth festival organized by the university. (i) Our College team became runners up in Boys' events of badminton tournament in 2018 & 2019. Girls' Badminton team became runners up in 2018 and became the champion in 2019. (ii) Awarded gold medals in 200 m, 400 m & 800 m races whereas silver medal has been awarded in 400 m race in 2018. In 2019 also our college team bagged 2 gold, 1 silver and 3 bronze medals in the inter college Athletic meet. (iii) In Inter College Youth Festival 2018 our College team bagged 5 gold, 2 silver and 4 bronze medals in 2018 and 5 gold, 4 silver and 2 bronze medals 2019 on different events. 3 participants were selected for zonal Youth Festival meet 2019.

14. Whether the AQAR was placed before statutory body? Yes /No: No

Name of the Statutory body: Date of meeting(s):

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

Yes/No: No

Date:

16. Whether institutional data submitted to AISHE: Yes/No: Yes

Year: 2018-19

Date of Submission: 23/02/2019

17. Does the Institution have Management Information System?

Yes /No: No

If yes, give a brief description and a list of modules currently

operational. (Maximum 500 words)

Part-B

CRITERION I – CURRICULAR ASPECTS					
1.1 Curriculum Planning and Implementation					
1.1.1 Institute has the mechanism for well planned curriculum delivery and documentation.					
<p>1. Our college follows CBCS curriculum with semester system since the academic session 2015-2018.</p> <p>2. At the beginning of an academic session, IQAC of our college notifies the heads of the departments to prepare the proposed teaching plan. Teachers follow the syllabus of the courses prescribed by the University during the preparation of the teaching plans.</p> <p>3. Induction meetings are conducted by each department at the beginning of the session to make the students aware of the CBCS curriculum and its implementation. The syllabus of each course (core, Generic and General) is available on the website of our University. Students of each semester are also informed about the probable teaching days, date of internal examinations and co-curricular activities.</p> <p>4. Professor-in-charge(Time Table) prepares the master routine,keeping in mind the credit point of each subject, and it is circulated to different departments. Semester-wise class routines are prepared by the respective heads of the departments and the Prof-in-charge (time table). Class routines of the Post Graduate classes are prepared by the head of the departments and these are pasted on the notice boards. One copy of the class routine is sent to the university. Commerce classes are held in the morning session.</p> <p>5. Heads of the different departments distribute the portions of the syllabus to the teachers of their departments. Assignments are given to the students at the beginning of the session.</p> <p>6. Each teacher prepares a teaching plan based on the portion of the syllabus allotted to him/her by the HOD.</p> <p>7. Most of the teachers of our college use the chalk, duster, board and explanation method of teaching. Few teachers use power point presentation during the lectures of some specific topics.</p> <p>8. Class tests and student seminars are held after the completion of each section of the syllabus.</p> <p>9. Classes are held by the guest faculties during the summer and puja vacations to keep pace with the curriculum of CBCS.</p> <p>10. Field tours are organized by the departments of Education, Geography, Geology, Zoology and Botany for effective implementation of the CBCS syllabus.</p> <p>11. Student satisfaction survey is conducted by IQAC to improve the teaching learning process of each department.</p> <p>12. Student seminars are organized by the post graduate students of each department.</p>					
1.1.2 Certificate/Diploma Courses introduced during the Academic year					
Name of the Certificate Course	Name of the diploma courses	Date of introduction and duration	Focus on employability/entrepreneurship	Skill development	
NIL	NIL	NIL	NIL	NIL	
1.2 Academic Flexibility					
1.2.1 New programmes/courses introduced during the Academic year					
Programme with code	Date of introduction	Course with Code		Date of Introduction	
NIL	NIL	NIL		NIL	
1.2.2 Programmes in which Choice Based Credit System (CBCS)/ Elective course system implemented at the affiliate Colleges (if applicable) during the Academic year.					
Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS/Elective Course System	UG	PG
Already adopted(mention the year)				2015	2016
1.2.3 Students enrolled in Certificate/Diploma Courses introduced during the year					
No. of students		Certificate		Diploma courses	

NIL	NIL	NIL
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1.3 Curriculum Enrichment

1.3.1 Value-aided courses imparting transferable and life skills offered during the year

Value aided courses	Date of introduction	Number of students enrolled
NIL	NIL	NIL

1.3.2 Field Projects/ Internships undertaken during the year

Project/Programme Title	No. of students enrolled for Field Projects/Internships
16 weeks Practice of teaching & four weeks school observations in different schools by B.Ed. Students	99
Dissertation submitted by Post-graduate students of Mathematics	31
Dissertation submitted by Post-graduate students of English	54
Dissertation submitted by Post-graduate students of Commerce	92
Santhal JanyatiKeMahilaon Ki Samasaya	03
Education tour to Massenjor Dam, Dumka	54

1.4 Feedback System

1.4.1 Whether structured feedback received from all the stakeholders.

1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes/No	Yes/No	Yes/No	Yes/No	Yes/No

1.4.2 How the feedback obtained is being analysed and utilised for overall development of the institution?

Feedback on the teaching-learning process is received from students as "Students Satisfactory Survey" based on a structured questionnaire framed and approved by the IQAC of the college. Received feedback is analysed by the IQAC and forwarded to the Head of the institution with necessary suggestion based on the feedback. Teachers provide informal as well as formal feedback to the Head of the institution on different academic, administrative and other issues. Members of anti-ragging committee and internal complaints committee also receive feedback from students. Grievances and necessary suggestions can be registered to the Grievance Redressal cell of the college which is constituted every year at the beginning of academic session. Departments receive feedback from parents through parent teacher meetings and discuss the issues related to the overall development of their ward. College is planning to introduce online feedback system from the academic session 2020-2021.

CRITERION II TEACHING-LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1.1 Demand Ratio during the year 2019

Name of the Programme	Number of available seats	Number of application received	Students enrolled
B.A. Bengali Honours	32	0	0
B.A. Urdu Honours	40	35	34
B.A. English Honours	240	222	222
B.A. Hindi Honours	280	281	278
B.A. History Honours	480	470	470
B.A. Philosophy Honours	64	40	40
B.A. Political Science Honours	320	356	298

B.A. Psychology Honours	32	04	04
B.A. Geography Honours	208	143	140
B.A. Economics Honours	160	134	131
B.A. Anthropology Honours	64	59	59
B.A. Mathematics Honours	16	01	01
B.A. General	240	108	108
B.Com Accountancy Honours	240	137	133
B.Com General	48	47	42
B.Sc. Physics Honours	64	38	38
B.Sc. Chemistry Honours	48	18	18
B.Sc. Mathematics Honours	120	89	83
B.Sc. Botany Honours	32	02	02
B.Sc. Zoology Honours	64	55	55
B.Sc. Geology Honours	32	17	17
B.Sc. General	64	02	02
M.Sc. Mathematics	64	57	53
M.A. English	64	69	63
M.Com. Accountancy	140	147	137
B.Ed.	100	522	100

2.2 Catering to Student Diversity

2.2.1 Student- Full time teacher ratio(Current year data): 125 : 1 (5609 : 45)

Year	Number of students enrolled in the institution (UG)	Number of Students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of full time teachers available in the institution teaching UG and PG courses
2018-2019	5184	429	40	NIL	05

2.3 Teaching – Learning Process

2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT (LMS, e – resources)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	e-resources and technique used
45	04	NIL	NIL	02	LCD projector

2.3.2 Students mentoring system available in the institution? Give details.(Maximum 500 words)

Mentoring of students is conducted by the departments of the institution. Mentoring of the students is based on the following objectives:

- To increase the teacher-student contact hours.
- To identify the problems faced by slow learners.
- To encourage advanced learners.
- To decrease the student drop-out rates.
- To prepare students for the competitive world.

2.4 Teacher Profile and Quality

2.4.1 Number of full-time teachers appointed during the year 2018-2019

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D.
69	45	24	17	13

2.4.2 Honours and recognitions received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognized bodies during the year)			
Year of award	Name of full-time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
NIL	NIL	NIL	NIL

2.5 Evaluation Process and Reforms				
2.5.1 Number of days from the date of semester-end/year-end examination till the declaration of results during the year				
Programme Name	Programme Code	Semester/year	Last date of the last semester-end/year-end examination	Date of declaration of results of semester-end/year-end examination
B.A./B.Sc./B.Com	Graduation(Hons.& Gen)	VI	08/06/2019	27/06/2019
M.A./M.Sc./M.Com	Post-Graduation	IV	18/06/2019	28/06/2019
B.Ed.	Professional Course	IV	28/06/2019	30/07/2019

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)
Frequent field visits to college campus and adjoining areas are done to evaluate the discipline of the students. Every year each department organizes induction meeting for the students of first semester and explain the designing and implementation of the CBCS syllabus. Departmental teachers collect all necessary information related to the students such as contact number, e-mail address, family income, category etc. Departments maintain the records of the internal tests, attendance of the students, records of the student seminars etc. Teachers discuss with parents during parent-teacher meetings and try to identify the problems faced by students. Time factor is a major constraint of the monitoring system after the implementation of the CBCS in 2015. To overcome this constraint, teachers sometimes ask the students to provide the list of difficult questions and problems faced by them while preparing for the semester end examinations. Solution to the problems are generally provided by the teachers in written form. The biggest challenge of the monitoring system is to decrease the dropout rates of the students due to their shifting to technical and medical courses. IQAC of our college planned to implement monthly surprise class tests in all subjects. This process will definitely help to find out the slow learners. IQAC in its next meeting will suggest the way to improve the concentration of such students.

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)
The institute is a constituent unit under VinobaBhave University, Hazaribagh. Examinations are conducted as per the schedule decided by the University. College informs students about the university notices and circulars issued by the University through notice boards. Holiday lists are also provided by the University and our College strictly adheres to that list. Most of the activities of the academic calendar are decided by the University and our college is bound to adhere to that academic calendar.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes are displayed in the website of the institution(to provide weblink)
https://www.giridihcollege.com/pages/Course_Outcome.html

2.6.2 Pass percentage of students				
Programme Code	Programme Name	Number of students appeared in the final semester/ year examination	Number of students passed in final semester/year examination	Pass percentage
Honours	B.A. Bengali Honours	0	0	xx

Honours	B.A. Urdu Honours	06	06	100
Honours	B.A. English Honours	124	103	83
Honours	B.A. Hindi Honours	119	80	67
Honours	B.A. History Honours	234	187	80
Honours	B.A. Philosophy Honours	11	07	64
Honours	B.A. Political Science Honours	161	141	87
Honours	B.A. Psychology Honours	02	02	100
Honours	B.A. Geography Honours	53	48	90
Honours	B.A. Economics Honours	77	56	73
Honours	B.A. Anthropology Honours	03	02	67
Honours	B.A. Mathematics Honours	0	0	xx
General	B.A. General	51	11	21
Honours	B.Com Accountancy Honours	163	139	85
General	B.Com General	15	03	20
Honours	B.Sc. Physics Honours	15	08	53
Honours	B.Sc. Chemistry Honours	17	07	41
Honours	B.Sc. Mathematics Honours	59	24	41
Honours	B.Sc. Botany Honours	01	01	100
Honours	B.Sc. Zoology Honours	20	19	95
Honours	B.Sc. Geology Honours	04	04	100
General	B.Sc. General	02	01	50
Masters	M.sc. Mathematics	31	16	52
Masters	M.Com Accountancy	92	78	85
Masters	M.A. English	49	33	67
B.Ed	Education	100	100	100

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institute may design the questionnaire) (results and details be provided as weblink) College has started the Student Satisfaction Survey (SSS) on overall institutional performance from the academic session 2018-19. The report was uploaded to the website after the approval of the IQAC.

SSS Questionnaire: https://www.giridihcollege.com/Students_feedback_questionnaire.pdf

SSS Report: <https://www.giridihcollege.com/SSSreport.pdf>

CROTERION III – RESEARCH, INNOVATION AND EXTENTION

3.1 Resource Mobilization for Research

3.1.1 Research fund sanctioned and received from various agencies, industry and other organisations

Name of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the academic year
Major Projects	Nil	Nil	Nil	Nil
Minor Projects	Nil	Nil	Nil	Nil
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored Projects	Nil	Nil	Nil	Nil
Projects sponsored by the University/College	Nil	Nil	Nil	Nil

Students Research Projects (Other than compulsory by the college)	Nil	Nil	Nil	Nil
International Projects	Nil	Nil	Nil	Nil
Any other (specify)	Nil	Nil	Nil	Nil
Total				

3.2 Innovation Ecosystem

3.2.1 Workshops/Seminars conducted on Intellectual Property Right (IPR) and Industry – Academia practices during the year

Title of Workshop/Seminar	Name of the Department	Date(s)
Nil	Nil	Nil

3.2.2 Awards for Innovation won by Institution/Teacher/Research Scholars/Students during the year

Title of the innovation	Name of the awardee	Awarding agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil

3.2.3 Number of Incubation centre created, start-ups incubated on campus during the year

Incubation Centre	Name	Sponsored by
Nil	Nil	Nil
Name of the Start-up	Nature of Start-up	Date of commencement
Nil	Nil	Nil

3.3 Research Publication and Awards

3.3.1 Incentive to teachers who receive recognition/awards

State	National	International
Nil	Nil	Nil

3.3.2 Ph.D's awarded during the year (*applicable for PG Colleges, Research centres*)

Nil

3.3.3 Research Publications in the Journals notified on UGC website during the year

	Department	No. of Publications	Average impact factor, if any
National	Hindi	03	0
National	Education (Dr. Rajnish Kumar)	01	ISSN:2347-4491

3.3.4 Books and Chapters in edited volumes/Book published, and papers in National/International Conference proceedings per teacher during the year 2018-2019

Department	No. of publications
Hindi(Dr. B. Singh)	02
Urdu(Dr. G. Samdani)	01
Bengali (Dr. D. Guha Neogi)	01

3.3.5 Bibliometrics of publications during the last Academic year based on average citation index in Scopus/Web of Science or Pub Med/Indian Citation Index

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self-
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						citations
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.3.6 h-index of the Institutional Publications during the year (based on Scopus/Web of Science)

Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self-citations	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.3.7 Faculty participation in Seminars/Conferences and symposia during the year:

No. of Faculty	International level	National level	State level	Local level
Attended Seminars/Workshops		01 (Dr. B.Singh, HOD Hindi)		01
Presented papers				
Resource Persons				

3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red Cross/ Youth Red Cross (YRC) etc., during the year.

Title of the Activities	Organising unit/agency/collaborating agency	Number of teachers coordinated such activities	Number of students participated in such activities
Voters' Awareness campaign	NSS units	02	125
Voter Awareness Rally	NSS units	02	35
Youth Parliament	NSS units	02	31
No Tobacco Day	NCC	01	175
Road Safety Day	NCC	01	156
Awareness Rally on Swachh Bharat	NCC & NSS	02	178
Kargil Victory Day	NCC	01	43
Voters' Awareness Day	NCC	01	97
Homage to Pulwama Martyr	NCC	01	48
Training in CATC camp at Kendriya Vidyalaya, Dhanbad	NCC	0	10

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year.

Name of the Activity	Award/recognition	Awarding bodies	No. of students benefited
NIL	NIL	NIL	NIL

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year.

Name of the scheme	Organising unit/agency/collaborating agency	Name of the activity	Number of teachers coordinated such activities	Number of students participated in such activities
Swachh Bharat Aviyam	NSS & NCC	Clean Campus	02	53
World Aids Day	NSS	Awareness Campaign	02	78
Vigilance Awareness Week	NCC and NSS		01	57
Green Campus	NSS	Tree Plantation	02	25
No Tobacco Day	NCC	Discussion on the bad effects of tobacco	01	175

3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year.

Nature of Activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	NIL

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the participating institution/industry/ research lab with contact details	Duration (From – To)	Participant
NIL	NIL	NIL	NIL	NIL

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose of Activities	Number of students/teachers participated under MoUs
NIL	NIL	NIL	NIL

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilization for infrastructure development

4.1.2 Details of augmentation in infrastructure facilities during the year

Facilities	Existing	Newly added
Campus area	29.95 acres	NA
Class rooms	13	04
Laboratories	08	Nil

Seminar Halls	02	02
Classrooms with LCD facilities	02	NA
Classrooms with Wi-Fi/LAN	02	NA
Seminar halls with ICT facilities	01	NA
Video Centre	NIL	NIL
No. of important equipment purchased (\geq 1- 0 lakh) during the current year	NIL	NIL
Value of the equipment purchased during the year (Rs. in lakhs)		
Others(Steel chairs, Almirahs, Racks & repairing works)		264052

4.2 Library as a Learning Resource

4.2.1 Library is automated {Integrated Library Management System – ILMS}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation

4.2.2 Library Services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	38717	2610293	0	0	38717	2610293
Reference Books						
e-Books						
Journals			67			
e-Journals						
Digital Database						
CD & Video						
Library automation	In Progress					
Weeding (Hard & soft)						
Others (specify) Magazines			07			

4.3 IT Infrastructure

4.3.1 Technology Upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available bandwidth (MGBPS)	Others
Existing	17	01	01	NIL	NIL	NIL	NIL	NIL	NIL
Added									
Total	17	01	01	x	x	x	x	x	x

4.3.2 Bandwidth available of internet connection in the institution (Leased line)

100 MPBS

4.3.3 Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre with recording facility
NIL	NIL

4.3.4 E-content developed by teachers such as: e – PG – Pathshala, CEC (under e- PG – Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional {Learning Management System (LMS)} etc.			
Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	NIL
4.4 Maintenance of Campus Infrastructure			
4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year			
Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
nil	nil	376556 + Amount received from assigned budget of last academic year	294766
4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities – laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)			
<p>1. Construction, maintenance and repairing of academic buildings and infrastructure of Giridih College, Giridih is done by PWD (Social Sector), Government of Jharkhand. Principal, Giridih College, Giridih, initiates the construction, maintenance and repairing related requirements, as and when required, to the PWD, Government of Jharkhand.</p> <p>2. The College receives grant from the Higher Education & Education directorate, Government of Jharkhand under Plan Head and Non-Plan Head. Plan Head mentions the assigned budget for procurement of different items which include chemicals and glassware, sports items, books & journals, equipment and contingency. For the year 2018-2019, the total amount received under plan head from the state Government was Nil. Under Non-Plan Head, maintenance of equipment such as computers, generators and security of physical infrastructure e.g., telephone services, travelling allowances, CCTV surveillance etc. are done.</p>			
CRITERION V – STUDENT SUPPORT AND PROGRESSION			
5.1 Student Support			
5.1.1 Scholarships and Financial Support			
	Name/Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	Welfare Department Government of Jharkhand (E-kalyan)	1127	95,15,629
Financial support from other sources			
a) National	NIL		
b) International	NIL		
5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal counselling and Mentoring etc.,			
Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
NIL			

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students by guidance for competitive examinations	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive examination	Number of students placed
2019	Departmental mentoring activities related to career counselling and guidance for students	NIL			

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, prevention of sexual harassment and ragging cases during the year

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
NIL	NIL	NIL

5.2 Student Progression

5.2.1 Details of campus placement during the year

On Campus			Off Campus		
Name of the Organizations visited	Number of students participated	Number of students placed	Name of the Organizations visited	Number of students participated	Number of students placed
NIL			Income Tax, Indian Postal Department, CPWD, Jharkhand Gramin Bank, Indian Railways, Bank of India.		15

5.2.2 Students progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated	Name of institution joined	Name of Programme admitted to
2018-19	46	B.A./B.Com./B.Sc.	Mathematics , English, Accountancy & Chemistry	VBU Hazaribagh & Giridih College, Giridih	PG & B.Ed.

5.2.3 Students qualifying in state/national/international level examinations during the year (e.g., NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFFEL/Civil Services/State Government Services)

Items	No. of students selected/qualifying	Registration number/roll number for the exam
NET	NIL	

SET		
SLET		
GATE		
GMAT		
CAT		
GRE		
TOFFEL		
Civil Services		
State Government Services		
Any Other: MAT JAM BHU Entrance Exam	15	Registration number/roll number not available

5.2.4 Sports and cultural activities/competitions organized at the institute level during the year

Activity	Level	Participants
Inter College Football Tournament 2018	University	17 students accompanied by one teacher (Sport in charge) and one PTI. 05 students out of 17 has been selected in the coaching camp for Inter University meet.
Inter College Badminton Tournament (Men and Women) 2018	University	05 students (2 girls and 3 boys) accompanied by one teacher (Sport in charge) and one PTI.
Inter College Athletics Championship (Men and Women) 2018	University	11 students accompanied by one teacher (Sport in charge) and one PTI. 01 student out of 11 has been selected in the coaching camp for Inter University meet.
Inter College Cricket Tournament 2018	University	16 students accompanied by one teacher (Sport in charge) and one PTI . 04 students out of 16 have been selected in the coaching camp for Inter University meet.
Youth Festival	University	

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for team event should be counted as one)

Year	Name of the award/medal	National/ International	Sports	Cultural	Student ID Number	Name of the student
	NIL					

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the Institution (maximum 500 words)

Students council of the college is an elected body and always joins hand with faculty members and college administration to ensure overall development of the college. Students council organizes different cultural programmes to observe important days such as "Swami Vivekananda's birth day ", "Republic Day", "Independence Day", "NCC Day", "Hindi Diwas" etc., in the college campus. "Welcome Functions" and "Farewell Functions" are also organized jointly by the Post Graduate students and the Student Council to welcome the freshers and to bid farewell to final year students. General Secretary (GS) of the students' council is the member of the various administrative committees of the college. GS puts forward his/her suggestions on different issues related to the academic and administrative affairs of the college to the Head of the institution and to IQAC.

5.4 Alumni Engagement

5.4.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words)
Our college has an alumni association but the association is not registered under the Society Registration Act.
5.4.2 Number of enrolled Alumni : 45
5.4.3 Alumni contribution during the year (in Rupees) : NIL
5.4.4 Meetings/activities organized by Alumni Association: 01
CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT
6.1 Institutional Vision and Leadership
6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)
<p>Decentralization The institute has the mechanism of providing operational autonomy to various functionaries in order to ensure a decentralized governance system.</p> <p><i>1. Principal Level</i> Principal is the overall head of the institution and chairperson of the IQAC. Principal in consultation with the Teachers' council nominates different committees for planning and implementation of different academic, student administration and related policies. All academic and operational policies are based on the unanimous decision of the respective committees and guide lines decided by the University. Non-teaching staff are also involved while framing policies or taking important decision.</p> <p><i>2. Faculty Level</i> Faculty members are given representation in various committees/cells. Every year, the composition of the committees is changed to ensure a uniform exposure of duties for academic and professional development of faculty members.</p> <p><i>3. Student Level</i> General secretary of the students' union is the member of various committees of the college administration such as Building Committee, Purchase Committee, IQAC etc.</p> <p><i>4. Non-teaching staff level</i> Non-teaching staff are also included among the members of some committees such as IQAC, Admission Committee, Building Committee, Purchase Committee etc.,</p> <p>Participative management The institution promotes the culture of participative management at the strategic level, functional level and operational level.</p> <ul style="list-style-type: none"> • Strategic Level: The Principal, Teachers' council and the IQAC are involved in defining policies & procedures, framing guidelines and rules & regulations pertaining to admission, examination, discipline, grievances, support services, finance etc. • Functional Level: Faculty members share knowledge among themselves, students and staff members while working for a committee. IQAC monitors the overall functionalities of the different committees. • Operational Level: Principal interacts with government and university officials for the execution of different academic, administrative, extension related and extracurricular activities. Students and office staff join hands in support of execution of the plans for the development of the college.
6.1.2 Does the institution have a Management Information System (MIS)? Yes/No/Partial : No. But the College data is uploaded every year on AISHE portal.
6.2 Strategy Development and Deployment
6.2.1 Quality Improvement strategies adopted by the institution for each of the following (within 100 words each):
<ul style="list-style-type: none"> • Curriculum Development Curriculum designing and development is decided by the University under which the college is a constituent Unit. Principal and Faculty members interact with the University Academic Council and

provide their views related to the curriculum development.
<ul style="list-style-type: none"> • Teaching and Learning <ol style="list-style-type: none"> 1. Field tours are organized by the departments of Botany, Zoology, Geology, Geography . 2. Modernization of the library is in progress. 3. Organization of student seminars by departments to improve their presentation and communication skill.
<ul style="list-style-type: none"> • Examination and Evaluation Semester examinations are conducted by the affiliating University. College conduct internal assessment of students according to the university guidelines. Class tests/surprise tests, student seminar performances are taken into account during the internal assessment of students.
<ul style="list-style-type: none"> • Research and Development <ul style="list-style-type: none"> ○ Research and publication works are always encouraged by the University. ○ Initiatives to purchase journals in the library from RUSA fund. ○ Organization of seminars.
<ul style="list-style-type: none"> • Library, ICT and Physical Infrastructure / Instrumentation As a pre-NAAC initiative, the college has encouraged the use of ICT based techniques of study. Physical infrastructure has also received sincere attention from college authority. Renovation and upgradation of laboratories, purchase of new computers, printers etc. have been proposed to RUSA and is under process in the current academic year.
<ul style="list-style-type: none"> • Human Resource Management <ul style="list-style-type: none"> ▪ Students are encouraged to participate in seminars, field tours, quiz, debate etc. to increase their skill and experience. ▪ Faculty members are encouraged to participate in trainings, workshops and staff development programmes.
<ul style="list-style-type: none"> • Industry Interaction /Collaboration Principal cum chairman of IQAC interact with the local industrialists/alumni for suggestions pertaining to the overall development of the college.
<ul style="list-style-type: none"> • Admission of students The admission process of 2018-19 was made online. Students were required to apply on the Chancellor's portal for admission. Some off line admissions have also been made at the final round of admission process with the permission of the University.
6.2.2 Implementation of e-governance in areas of operations:
<ul style="list-style-type: none"> • Planning and Development <ul style="list-style-type: none"> ▪ College has proposed complete office automation in the DPR and the same has been sent to the university for approval. ▪ Library automation has already been initiated.
<ul style="list-style-type: none"> • Administration <ul style="list-style-type: none"> ▪ Notices and circulars are uploaded in the college website and communicated to different departments from the office of the Principal. ▪ IQAC notices are circulated by the coordinator.
<ul style="list-style-type: none"> • Finance and Accounts <ol style="list-style-type: none"> 1. Admission fees are deposited in the United Bank of India, Giridih College Branch. Each receipt has three copies. One is student's copy, one is College office copy and the third is the bank's copy. 2. Salary of faculty members and staff is transferred directly to the respective bank accounts. 3. e – tender is invited as per Government guidelines for purchase of items.
<ul style="list-style-type: none"> • Student Admission and Support <ul style="list-style-type: none"> ▪ Applications for admission to different courses are submitted through Online Chancellor's Portal. ▪ Merit list for admission is prepared by the University. ▪ Our college takes admission on the basis of the merit list prepared by the university.
<ul style="list-style-type: none"> • Examination

Evaluation of answer books are done at the evaluation centres made by the University. Faculty members of different colleges under the university, are appointed as Examiners/Head Examiners by the Controller of Examinations Vinoba Bhave University Hazaribagh.

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year.

Year	Name of teacher	Name of conference/workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
		NIL		

6.3.2 Number of professional development/ administrative training programmes organized by the College for teaching and non-teaching staff during the year.

Year	Title of the professional development programme organized for teaching staff	Title of the administrative training programme organized for non-teaching staff	Dates (from-to)	No. of participants (Teaching Staff)	No. of participants (Non-teaching Staff)
	NIL				

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programme during the year

Title of the professional development programme	Number of teachers who attended	Date and duration (from – to)
Refresher Course		

6.3.4 Faculty and staff recruitment (no. for permanent/fulltime recruitment):

Teaching		Non-teaching	
permanent	Fulltime	permanent	Fulltime
	13		

6.3.5 Welfare scheme for

Teaching	
Non-teaching	
Students	

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external audit regularly (within 100 words each)

The institution is a Government institution. Financial audit is conducted by Accountant General (AG), Government of Jharkhand. Internal audit is also conducted on regular basis.

6.4.2 Funds/Grants received from management, non-government bodies, individuals, philanthropies during the year (not covered in Criterion III)

Name of the non-government funding agencies/individuals	Funds/Grants received in Rs.	Purpose
NIL	NIL	NIL

6.4.3 Total corpus fund generated

6.5 Internal Quality Assurance System

6.5.1 Whether Academic and Administration Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	NAAC (2006)	No	NA

Administrative	Yes	NAAC (2006)	No	NA																																				
6.5.2 Activities and Support from Parent – Teacher Association (at least three)																																								
<p>Giridih College, Giidih believes in the academic, social, moral and cultural development of students by acquiring inputs from all stakeholders. Although the college does not maintain formally registered parent-teacher association, yet interactions of teachers with parents during parent-teacher meetings of different departments come up with new suggestions related to the overall development of the students.</p> <p>Teachers have been able to communicate with parents to prevent early marriages and other prejudices related to the drop-out of girl students. This has resulted in the overall percentage of girl students in the college.</p> <p>Faculty members maintain attendance record of students. If a student shows poor attendance, then parents are informed about the same by faculty members. In most of the cases parents provide essential support and care to ensure proper attendance of their ward.</p>																																								
6.5.3 Development programmes for support staff (at least three)																																								
Orientation and refresher courses are organized.																																								
6.5.4 Post Accreditation initiative(s) (mention at least three)																																								
Post accreditation initiatives based on recommendations in the Peer team report:																																								
1. Vacant teaching and non-teaching posts should be filled on regular basis																																								
Post accreditation initiative: The institute had communicated about the shortage of faculty members to the university and HRD, Jharkhand. University has filled some of the vacant positions (as listed below) in the academic year 2018-2019 on fulltime contractual basis:																																								
<table border="1"> <thead> <tr> <th>Department</th> <th>Name of newly appointed teacher</th> </tr> </thead> <tbody> <tr> <td>Anthropology</td> <td>Miss Shweta Kumari (DOJ: 17/07/18)</td> </tr> <tr> <td>Anthropology</td> <td>Dr. Alok Kumar (DOJ: 16/07/18)</td> </tr> <tr> <td>Philosophy</td> <td>Ms. Sushila Chandra (DOJ: 20/07/18)</td> </tr> <tr> <td>Zoology</td> <td>Dr.Prabhash Mani Pathak (DOJ: 25/07/18)</td> </tr> <tr> <td>Zoology</td> <td>Dr. Krishna Pratap Singh (DOJ:26/09/18)</td> </tr> <tr> <td>Political Science</td> <td>Mr. Kumar Rakesh Ranjan (DOJ: 26/09/18)</td> </tr> <tr> <td>Mathematics</td> <td>Dr. Shafique Ahmed (DOJ: 29/09/18)</td> </tr> <tr> <td>Urdu</td> <td>Dr. GulamSamdani (DOJ: 25/09/18)</td> </tr> <tr> <td>Hindi</td> <td>Sukant Kumar Ranjan (DOJ: 27/09/18)</td> </tr> <tr> <td>Hindi</td> <td>Ms. Moushmi Singh (DOJ: 08/03/19)</td> </tr> <tr> <td>Chemistry</td> <td>Dr. Soumen Chandra (DOJ: 01/10/18)</td> </tr> <tr> <td>Geography</td> <td>Mr. Dinesh Kumar Murmu (DOJ: 17/09/18)</td> </tr> <tr> <td>Geography</td> <td>Mr. Om Prakash Singh (DOJ: 13/03/19)</td> </tr> <tr> <td>Geography</td> <td>Mr. Sanjay Kumar Dangi (DOJ: 08/03/19)</td> </tr> <tr> <td>History</td> <td>Ms. Poonam Kumari (DOJ: 05/10/18)</td> </tr> <tr> <td>History</td> <td>Dr. D. Rajak (DOJ: 04/02/19)</td> </tr> <tr> <td>B.Ed.</td> <td>Mr. Bhagwat Ram(DOJ: 11/03/2019)</td> </tr> </tbody> </table>					Department	Name of newly appointed teacher	Anthropology	Miss Shweta Kumari (DOJ: 17/07/18)	Anthropology	Dr. Alok Kumar (DOJ: 16/07/18)	Philosophy	Ms. Sushila Chandra (DOJ: 20/07/18)	Zoology	Dr.Prabhash Mani Pathak (DOJ: 25/07/18)	Zoology	Dr. Krishna Pratap Singh (DOJ:26/09/18)	Political Science	Mr. Kumar Rakesh Ranjan (DOJ: 26/09/18)	Mathematics	Dr. Shafique Ahmed (DOJ: 29/09/18)	Urdu	Dr. GulamSamdani (DOJ: 25/09/18)	Hindi	Sukant Kumar Ranjan (DOJ: 27/09/18)	Hindi	Ms. Moushmi Singh (DOJ: 08/03/19)	Chemistry	Dr. Soumen Chandra (DOJ: 01/10/18)	Geography	Mr. Dinesh Kumar Murmu (DOJ: 17/09/18)	Geography	Mr. Om Prakash Singh (DOJ: 13/03/19)	Geography	Mr. Sanjay Kumar Dangi (DOJ: 08/03/19)	History	Ms. Poonam Kumari (DOJ: 05/10/18)	History	Dr. D. Rajak (DOJ: 04/02/19)	B.Ed.	Mr. Bhagwat Ram(DOJ: 11/03/2019)
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2. Faculty should be encouraged to undertake F.I.P.																																								
In the current academic session 02 faculty members have participated in different faculty improvement programmes.																																								
3. Washroom facilities for boys and girls should be improved on priority basis:																																								
Five Wash rooms for boys and five for girls have been constructed during the post NAAC period.																																								
4. Modernization of library:																																								
Modernization of library has started and the work is progressing satisfactorily. Software “KOHA” will be installed in our library very soon.																																								
6.5.5																																								
a. Submission of data for AISHE portal: (Yes/ No)																																								
b. Participation in NIRF : (Yes/ No)																																								
c. ISO Certification : (Yes /No)																																								
d. NBA or any other quality audit : (Yes /No)																																								
6.5.6 Number of Quality Initiatives undertaken during the year																																								

Year	Name of the quality initiative by IQAC	Date of conducting activity	Duration (from—to---)	Number of participants
2018	Construction of multipurpose examination building for smooth and simultaneous conduct of classes and examinations.	17/08/2018	1 hour	
2018	Workshop on NAAC	03/10/2018	03/10/2018 & 04/10/2018	
2019	Seminar on voter awareness	01/04/2019	1 day	250
2019	Student Parliament	22/01/2019	1 day	175

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES						
7.1 – Institutional Values and Social Responsibilities						
7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)						
Title of the programme		Period (from – to)		Participants		
				Female	Male	
Class to class awareness programmes		Year long		512	1800	
Gender equality: to – days perspective						
7.1.2 Environmental Consciousness and Sustainability / Alternate Energy initiatives such as: Percentage of power requirement of the college met by the renewable energy sources						
<ul style="list-style-type: none"> College has sent the proposal to the University for creating a solar power system in the college campus. “Save Energy” campaign has been initiated by the students’ union to make students aware of the value of energy saving and asking them to switch off lights and fans before leaving the classrooms. Environmental awareness campaign by organizing seminars under NSS units of the college. 						
7.1.3 Differently abled (Divyangjan) friendliness						
Items/Facilities		Yes/No		No. of Beneficiaries		
Physical facilities		Yes		6		
Provision for lift		No		0		
Ramp/Rails		Yes		6		
Braille Software/facilities		No		0		
Rest Rooms		Yes		6		
Scribes for examination		No		0		
Special skill development for differently abled students		No		0		
Any other similar facility		No		0		
7.1.4 Inclusion and situatedness						
Enlist most important initiatives taken to address locational advantages and disadvantages during the year						
Year	Number of initiatives to address locational advantages and	Number of initiatives taken to engage with and contribute	Date and duration of the initiative	Name of the initiatives	Issues addressed	Number of participating students and staff

	disadvantages	to local community				
2018	0	1	26 th December	Picnic – Green Mission	1. Social awareness of not using plastic materials, demerits of tobacco and alcohol. 2. Promoting environmental awareness	200
2019	0	1	04/04/2019	National Deworm Day	Effect of worm infection with nutrients	NSS units

7.1.5 Human values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (Maximum 100 words each)
NIL	NIL	NIL

7.1.6 Activities conducted for promotion of universal Values and Ethics

Activity	Duration (from ___ to ___)	Number of participants
“Hum Ek Hai”	03/08/2018	69
Gandhi Jayanti celebration and Swachh Bharat Abhiyan to promote the values and ethics of Mahatma Gandhi “Cleanliness is next to Godliness”	02/10/2018	167

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Tree plantation programmes are organized by NSS and NCC units.
- A committee “Know Your Campus” is functioning for the identification and preservation of the natural resources present in our campus.
- Our campus has been made a “plastic free” zone.
- Medicinal garden is maintained by the department of Botany.
- Proposal for establishing a solar power system in our campus has been sent to the University.
- Tobacco smoking, chewing of pan masalas and gutka is prohibited in the college campus. The hazards caused by tobacco are repeatedly highlighted by the NSS units through different events and awareness programmes.

7.2 Best Practices

Describe at least two institutional best practices.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.giridihcollege.com/Best_Practices.pdf

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust.

Provide the weblink of the institution (in not more than 500 words)

8. Future Plans of action for next academic year (500 words)

- a. Upgradation of existing laboratories and purchase of equipment to promote student projects and research activities of faculty members.
- b. Office automation to ensure an updated data management system in the college. Office automation has been planned to include an online archiving of student, faculty and staff database with necessary details. Information related to financial assistance such as scholarships, fellowships are also planned for digital archiving. Complete digitization of the college library is also planned. Online feedback system has been introduced, the results of which has been uploaded in the college website.
- c. Organization of workshop, seminar and job - oriented services by the Career Counselling and Placement Unit. The college plans to organize job interviews by local companies and also organize interactive sessions of final year with skilled professionals and alumni.
- d. Organization of seminar and workshop by the IQAC to promote the quality improvement strategies in teaching-learning, research, extension related and extracurricular activities.
- e. Organization of workshop on "*Integrated Finance Management System (IFMS)*" software for faculty members will be arranged very soon.
- f. Maintaining an updated database of research articles, books, book chapters, conference proceedings and seminar abstracts published by students and faculty members is very important. It has been planned to frame a committee for this purpose.
- g. Encouraging faculty members to complete their doctoral degrees and to continue research activities through quality publications and research projects.
- h. Construction of rain water harvesting system in the college campus.
- i. Increasing the number of environment friendly initiatives by NSS and ensuring participation of maximum students in such initiatives.
- j. Promoting participation of students and staff in seminars, workshops, sports and cultural activities organized by the college and external agencies.
- k. Promoting activities such as Yoga, physical exercise, meditation etc related to development of mental and physical fitness of students, faculty and staff.
- l. Promoting the harmony and cooperation among faculty members and ensuring overall college development by a well organised and transparent "*staff club*" framework.